

Minutes
Litchfield Board of Fire Commissioners & EMS
April 12, 2018 7:00 PM
Litchfield Fire House, 258 West St., Litchfield

Chairman Campbell called the meeting to order at 7:02 p.m.

Members Present: Chairman John Campbell, Jack Hodges, Douglas Hatstat, Gary Shuhi, Lisa Rhodes

Members Absent: Paul Parsons

Approval of Minutes –February 8, 2018 G. Shuhi moved to approve minutes, D. Hatstat seconded and the motion passed unanimously.

D. Hatstat move to nominate John Campbell for another term as Chairman, J. Hodges seconded and the motion passed unanimously.

Public Requests/Comments - None

Commission Requests - None

Budgets – Department, Capital & Operating Budgets

The Chair noted that both capital and operating budgets have been passed through the Board of Finance and will proceed to town meeting for final approval.

Fire Marshal Report

Fire Marshal Kinkade was present and noted that Ryan Litwin has completed his Fire Marshal training and is ready to be appointed. J. Hodges, moved to appoint Ryan Litwin as Deputy Fire Marshal, L. Rhodes seconded and the motion passed unanimously.

Lisa Rhodes, arrived at 7:05 p.m.

He stated that the First Selectman is asking Town Departments to formulate a possible fee schedule to raise revenue to offset State cuts. Sam presented a draft fee schedule and the Commission reviewed and discussed it. Sam will update the schedule as discussed and present it next month for further discussion.

Update on Department Physicals - Review updated department rosters

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed

The Chairman welcomed the new LVA representative, Lisa Rhodes to the Commission. Lisa stated their new ambulance has been received and almost ready to be put into service. From the new Chief; the OEMS inspection has passed, DMV inspection passed, the legal documentation has been received awaiting the First Selectman's signature. There are a couple of things they want to do with the new stretcher before it's put into service.

Discuss insurance coverage for non-firefighting duties

The Chair stated that he would like Commissioners to submit questions they would like answered by the insurance rep when they arrange a date. Jack Hodges has emailed the Chief with a list of questions that need to be addressed.

Discuss proposed truck committee for rescue replacements

The committee has been formed and is beginning its work.

Communications

None

Old Business

None

New Business

None

Adjournment

J. Hodges moved to adjourn at 7:40p.m.G. Shuhi seconded and the motion passed unanimously.

**John Campbell, Chairman
Board of Fire Commissioners & EMS**

Date